

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 19, 2024 - 5:00 P.M.  
AGENDA**

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda **(Motion)**
4. Public Expression/Participation
5. Guest: Librarian III Christopher DeCristofaro, Head of Digital Services
6. Approval of Minutes of the Regular Board Meeting on October 15, 2024 **(Motion)**
7. Approval of Minutes of the Executive Session on October 15, 2024 **(Motion)**
8. Approval of Treasurer's Report, October 2024 **(Motion)**
  - A. Approval of Payroll Expense Report, October 2024 **(Motion)**
  - B. Approval of Payroll Warrants: #12 **(Motion)**, #14 **(Motion)**, #16 **(Motion)**
  - C. Approval of Payroll Summary, October 2024 **(Motion)**
  - D. Approval of Bills: Warrant #15, November 2024 **(Motion)**
9. Reports
  - A. Director's Report
  - B. Assistant Director's Report
  - C. Library Statistical Report
  - D. SCLS Board Report, Susan Tychnowicz
10. Old Business
  - A. SCLS 2025 Budget **(Motion)**
11. New Business
  - A. Review of SCLS Proposed Live-brary.com Download Costs for 2025
  - B. Town of Brookhaven SCLS Board Ballot **(Motion)**
  - C. Approval of Payment: Poly-Wood **(Motion)**
  - D. Approval of Payment: Bri-tech **(Motion)**
  - E. Equipment Disposal **(Motion)**
12. Other
  - A. Reminder: Staff Appreciation Luncheon – Tuesday, December 17, 2024
  - B. Garden of Lights - December 4<sup>th</sup> - 7<sup>th</sup>, 11<sup>th</sup> - 13<sup>th</sup>, - 5:30-8:30 p.m.
  - C. Holiday Night Market - Saturday, December 7<sup>th</sup> 5:00-8:00 p.m.
  - D. The Next Board Meeting – Tuesday, December 17, 2024 at 5:00 p.m.
13. Correspondence
  - A. A Letter of Resignation
14. Executive Session (if needed) **(Motion)**
15. Personnel Report **(Motion)**
16. Adjournment **(Motion)**