

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
OCTOBER 15, 2024 - 5:00 P.M.
AGENDA**

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda **(Motion)**
4. Guests: Joanne Ortiz, Coordinator of Finance and Christina Bonomo, Library's Internal Auditor
5. Public Expression/Participation
6. Presentation of Annual Audit by Nawrocki Smith LLP (upon arrival)
7. Approval of Minutes of the Regular Board Meeting on September 17, 2024 **(Motion)**
8. Approval of Treasurer's Report, September 2024 **(Motion)**
 - A. Review of Budget Status Report for September 2024
 - B. Review of Revised Budget Status Report for June 2024
 - C. Approval of Payroll Expense Report, September 2024 **(Motion)**
 - D. Approval of Payroll Warrants: #10 **(Motion)**, #13 **(Motion)**
 - E. Approval of Payroll Summary, September 2024 **(Motion)**
 - F. Approval of Bills: Warrant #11 October 2024 **(Motion)**
9. Reports
 - A. Director's Report
 - B. Assistant Director's Report
 - C. Library Statistical Report
 - D. SCLS Board Report, Susan Tychnowicz
10. Old New Business
 - A. Approval of Digital Heat Transfer Printing Policy **(Motion)**
11. New Business
 - A. Equipment Disposal **(Motion)**
 - B. Tentative 2025 Board of Trustees Meeting Dates and Review/Approval of Bills* **(Motion)**
 - C. Draft of SCLS Proposed 2025 Budget
 - D. SCLS PALS 2025 Proposed Budget Packet
 - E. Historical Society Discussion
12. Other
 - A. Next Board Meeting – Tuesday, November 19, 2024 at 5:00 p.m.
 - B. Staff Appreciation Luncheon – Tuesday, December 17, 2024
13. Executive Session (as needed) **(Motion)**
14. Personnel Report **(Motion)**
15. Adjournment **(Motion)**

***PLEASE BRING YOUR PERSONAL CALENDARS FOR 2025 BOARD MEETINGS AND BILL SIGNINGS**